

**BY ORDER OF THE  
SECRETARY OF THE AIR FORCE**

**AIR FORCE INSTRUCTION 36-2833**

**8 FEBRUARY 2011**

**Personnel**

**SAFETY AWARDS**



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This instruction implements AFPD 36-28, Awards and Decorations Programs. It describes the Air Force Safety Program Awards and the purpose, eligibility requirements, selection criteria, and nomination processes for each. It applies to all Air Force organizations and personnel, including the Air Force Reserve Command (AFRC) Units and the Air National Guard (ANG). This publication may be supplemented at any level, but all supplements that directly implement this Instruction must be routed to AFSC/SEA for coordination prior to certification and approval. Refer recommended changes and questions about this publication to the Office of Primary Responsibility (OPR) using the AF IMT 847, Recommendation for Change of Publication; route AF IMT 847s from the field through the appropriate functional's chain of command. No waivers may be granted for any part of this publication. This publication requires the collection and or maintenance of information protected by the Privacy Act (PA) of 1974. The authorities to collect and or maintain the records prescribed in this publication are Title 37 United States Code, Section 301a and Executive Order 9397, NUMBERING SYSTEM FOR FEDERAL ACCOUNTS RELATING TO INDIVIDUAL PERSONS, November 22, 1943. FORMs affected by the PA have an appropriate PA statement. System of records notice F036 AF PC V Awards and Decorations applies. Records Management. Ensure that all records created as a result of processes prescribed in this publication are maintained in accordance with Air Force Manual (AFMAN) 33-363, Management of Records, and disposed of in accordance with Air Force Records Information Management System (AFRIMS) Records Disposition Schedule (RDS) located at <https://www.my.af.mil/gcss-af61a/afirms/afirms>. The use of the name or mark of any specific manufacturer, commercial product, commodity, or service in this publication does not imply endorsement by the Air Force.

***SUMMARY OF CHANGES***

This document has been substantially revised and must be reviewed in its entirety. Major changes include: Award nominations will be limited to a maximum of 30 lines. Submit a final citation on award nominations which require a citation, see Attachment 2 and Attachment 3. Awards Board must include two rated officers. Annual Awards Board process has been added, see Attachment 4. Colombian Trophy changed to Colombian Safety Award. Do not submit an individual who has been involved in a mishap unless the Air Force Chief of Safety has approved the MOFE (Memorandum of Final Evaluation) and the individual was not identified as a causal factor. Air Force Chief of Safety Space Crew of Distinction Award renamed Air Force Chief of Safety Space Team of Distinction Award and criteria revised. Added are two new Air Force Safety Awards: Section X – Air Force Chief of Safety Aviation Maintenance Safety Award. Section Y - Air Force Chief of Safety Cyber Safety Award. Space Safety Plaques are divided into three categories (Cat I, II, and III). The National Safety Council Awards are listed in Section AF. The National Safety Council Awards are not Air Force Safety Awards; therefore, referenced only.

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## ***Section A—General Information***

### **1. Commanders' Program.**

1.1. The Air Force Safety Awards Program recognizes outstanding safety acts and achievements.

**Table 1. gives basic information for all awards covered by this instruction.**

1.2. The Air Force encourages commanders at all levels of command, especially at installation level, to develop and establish recognition systems that complement the USAF Safety Awards Program.

### **2. Administrative Procedures.**

2.1. MAJCOMs, DRUs, and FOAs will follow the instructions of this AFI.

2.2. Commanders:

2.2.1. Publicize the awards and review achievements often to make sure deserving persons and organizations receive consideration.

2.2.2. May nominate one individual or unit for single award categories. May nominate an individual or unit for more than one award; may nominate an individual or unit for more than one award for the same act.

2.2.3. Send nominations for safety awards to the Headquarters Air Force Safety Center (HQ AFSC/SEA) through command channels by 15 November after the fiscal year award period, unless otherwise specified.

2.2.3.1. Each nomination will be submitted on Air Force IMT 1206, Nomination for Award, most current IMT version. Only include achievements and contributions for the period 1 October through 30 September for the fiscal year under consideration.

2.2.3.2. Nominations are limited to a maximum of 30 lines using the most current Air Force IMT 1206. Use bullet statements only, with the exception of the Koren Kolligian Trophy, Air Force Chief of Safety Aircrew of Distinction Award, Air Force Chief of Safety Space Team of Distinction Award, Aviation Safety Well Done Award, and Ground/Weapons Safety Well Done Award which may be submitted in narrative format. List uncommon acronyms at the bottom of Air Force IMT 1206. Submit nominations electronically to the Air Force Safety Awards Program Manager.

2.2.3.3. Include final citation, between 10 to 13 lines (word doc., orientation-landscape, Microsoft Word® Times New Roman, 12-font size) as specified in the nomination procedures for each award, see Attachment 2 and Attachment 3. Do not submit a citation for the following: Secretary of the Air Force Safety Award, Maj Gen Foulois Memorial Award, Colombian Safety Award, SICOFAA Flight Safety Award, Colonel Tubbs Memorial Award for Ground Safety, Flight, Missile, Explosives, Ground, Space, and Nuclear Surety Plaques.

### 2.3. HQ AFSC:

2.3.1. Provides funds to purchase appropriate awards for nominations approved by the Secretary of the Air Force, Chief of Staff and Air Force Chief of Safety.

2.3.2. Supports HQ USAF/A3O, HQ USAF/A4L, and HQ AFIA participation on the annual Safety Awards Board. Board must include two rated officers. See Attachment 3 for annual Safety Awards Board process.

2.3.3. Provides SAF/PA with award and recipient information sufficient to publicize each safety award.

2.3.4. Prepares letter authorizing a military individual award recipient to wear the Air Force Recognition Ribbon and a civilian recipient to wear the lapel pin.

### 2.4. Recipients:

2.4.1. Persons honored for individual actions may wear the Air Force Recognition Ribbon for any of these awards:

2.4.1.1. Chief of Staff Individual Safety Award.

2.4.1.2. Koren Kolligian, Jr., Trophy.

2.4.1.3. Chief of Safety Special Achievement Award.

2.4.1.4. Air Force Nuclear Surety Outstanding Achievement Award.



- 2.4.1.5. Safety Career Professional of the Year Award.
- 2.4.1.6. Air Force Explosives Safety Outstanding Achievement Award.
- 2.4.1.7. Air Force Chief of Safety Aircrew of Distinction Award.
- 2.4.1.8. Air Force Chief of Safety Medical Achievement Award.
- 2.4.1.9. Air Force Space Safety Outstanding Achievement Award.
- 2.4.1.10. Air Force Chief of Safety Space Team of Distinction Award.
- 2.4.1.11. Air Force Directed Energy Weapons Safety Outstanding Achievement Award.
- 2.4.1.12. Aviation Well Done Award.
- 2.4.1.13. Ground/Weapons Safety Well Done Award.
- 2.4.1.14. Air Force Chief of Safety Aviation Maintenance Safety Award.
- 2.4.1.15. Air Force Chief of Safety Cyber Safety Award.
- 2.4.2. Persons belonging to a group receiving these awards are not eligible for the ribbon.
- 2.4.3. Awarded civilians wear the lapel pin instead of the ribbon.

### ***Section B—Secretary of the Air Force Safety Award***

**3. Purpose.** The MAJCOM, DRU or FOA with the most effective overall safety program receives this, the highest safety award of the Air Force. An appropriate award is given in two categories each fiscal year.

**4. Eligibility.**

- 4.1. All MAJCOMs, DRUs, and FOAs.
- 4.2. One award (Category I) for MAJCOMs.
- 4.3. One award (Category II) for DRUs and FOAs.

**5. Selection Criteria.** The Awards Board considers:

- 5.1. Combined effectiveness of safety programs.
- 5.2. Efforts to further Risk Management (RM) implementation and integration.
- 5.3. Safety program management, direction, administration, and innovation.
- 5.4. Mission and operational tasks the command's organizations perform in the award period. Include unusual hazards, environmental and occupational working conditions, and special exercises or deployments.
- 5.5. Command safety inspections and staff visits.
- 5.6. Quality of mishap investigations, reports, and analyses.
- 5.7. Noteworthy achievements in mishap prevention in all applicable functional areas.

5.8. Mishap experience and improvement. Note: A record of mishap prevention spanning two or more years merits extra consideration.

**Table 1. Safety Awards.**

AWARD NAME	RECIPIENT	APPROVAL AUTHORITY	AWARD TYPE	AWARD CEREMONY RESPONSIBILITIES
Secretary of the Air Force Safety Award (Annual)	MAJCOM, DRU, and FOA	Secretary of the Air Force	Appropriate Award	HQ USAF
Chief of Staff Individual Safety Award (Annual)	Individual	Air Force Chief of Staff	Appropriate Award	
Maj Gen Foulois Memorial Award (Annual)	MAJCOM			Order of the Daedalians
Koren Kolligian, Jr., Trophy (Annual)	Aircrew Member		Trophy	HQ USAF
Colombian Safety Award (Annual)	Air Force Organization		Appropriate Award	
SICOFAA Flight Safety Award (Annual)	Air Force Organization		Appropriate Award	
Col Tubbs Memorial Award For Ground Safety (Annual)	MAJCOM, DRU, and FOA		Appropriate Award	
Air Force Chief of Safety Special Achievement Award (Annual)	Air Force Organization Below MAJCOM or Individual	Air Force Chief of Safety	Appropriate Award	MAJCOM, DRU, and FOA
Safety Career Professional Of the Year Award (Annual)	Civilian or Enlisted Safety Career Field Individual			
Air Force Nuclear Surety Outstanding Achievement Award (Annual)	Individual			
Air Force Explosives Safety Outstanding Achievement Award (Annual)				

AWARD NAME	RECIPIENT	APPROVAL AUTHORITY	AWARD TYPE	AWARD CEREMONY RESPONSIBILITIES
Air Force Chief of Safety Outstanding Achievement Award for Ground Safety (Annual)	Air Force Organization			
Air Force Chief of Safety Aircrew of Distinction Award (Annual)	Individual			
Air Force Chief of Safety Medical Achievement Award (Annual)	Air Force Organization or Individual	Air Force Chief of Safety	Appropriate Award	MAJCOM, DRU, and FOA
Air Force Space Safety Outstanding Achievement Award (Annual)	Individual			
Air Force Chief of Safety Space Team of Distinction Award (Annual)				
Air Force Directed Energy Weapons Safety Outstanding Achievement Award (Annual)	Air Force Organization or Individual			
Air Force Chief of Safety Aviation Maintenance Safety Award	Individual			
Air Force Chief of Safety Cyber Safety Award	Individual			
Air Force Chief of Safety Cyber Safety Award	Individual	Air Force Chief of Safety	Appropriate Award	
Flight Safety Plaques (Annual)	Air Force Organization Below MAJCOM	Air Force Chief of Safety	Plaque	
Missile Safety Plaques (Annual)				
Explosives Safety Plaques (Annual)				
Space Safety Plaques (Annual)				

AWARD NAME	RECIPIENT	APPROVAL AUTHORITY	AWARD TYPE	AWARD CEREMONY RESPONSIBILITIES
Nuclear Surety Plaques (Annual)				
Aero Club Safety Certificates (Annual)	Air Force Aero Club	Air Force Chief of Safety	Certificate	
Aviation Well Done Award (Event)	Individual	Air Force Chief of Safety	Appropriate Award	
Ground/Weapons Safety Well Done Award (Event)				
Hall of Fame Award (Event)				

**6. Nomination Procedures.** MAJCOMs, DRUs, and FOAs may submit one nomination for the appropriate category. Include a concise description of specific achievements and how they were accomplished and contributed to mishap prevention.

***Section C—Chief of Staff Individual Safety Award***

**7. Purpose.** This award recognizes Air Force personnel who have significantly contributed to safety.

**8. Eligibility.**

- 8.1. Officers (Colonel and below).
- 8.2. Enlisted personnel.
- 8.3. Department of the Air Force civilians (DAFC).

**9. Selection Criteria.** Examples of actions worthy of consideration:

- 9.1. Developing or implementing outstanding policies, programs, or procedures that:
  - 9.1.1. Reduce the possibility of mishaps in flight, ground, explosives, missile, space safety, or nuclear surety activities.
  - 9.1.2. Improve operational effectiveness.
- 9.2. An invention, development, or research activity that:
  - 9.2.1. Leads to improved engineering or design.
  - 9.2.2. Ensures greater safety.
- 9.3. Outstanding performance of safety duties involving:
  - 9.3.1. Inspections.
  - 9.3.2. Education and training.

- 9.3.3. Incorporation of RM principles and techniques.
- 9.3.4. Mishap investigations, reports, and analyses.
- 9.3.5. Implementation and enforcement of accepted safety practices.

**10. Nomination Procedures.** Each MAJCOM, DRU, and FOA may nominate one person. Include:

- 10.1. A concise description of the specific achievements and how the nominee accomplished them and contributed to safety.
- 10.2. Name, rank, organization.
- 10.3. A final citation IAW paragraph 2.2.3.3, see Attachment 2 and Attachment 3.

***Section D—Major General Benjamin D. Foulois Memorial Award (Daedalian Flight Safety Award)***

**11. Purpose.** This award recognizes the MAJCOM, DRU, or FOA with the most effective flight safety program.

**12. Eligibility.** MAJCOMs, DRUs, and FOAs that execute a flying hour program.

**13. Selection Criteria.** The Awards Board considers:

- 13.1. Data on flight mishaps, related causes, and safety deficiencies found during inspections and investigations.
- 13.2. Mishap potential among different aircraft types and their missions.
- 13.3. RM implementation and successes.
- 13.4. Command support of flight safety program through non-regulated activities.
- 13.5. Safety program management.
- 13.6. Unusual hazards, environmental and occupational working conditions, and special exercises or deployments.
- 13.7. Mishaps over which MAJCOMs, DRUs, and FOAs had or shared control. Note: A record of mishap prevention spanning two years or more merits extra consideration.

**14. Nomination Procedures.** The MAJCOM, DRU, and FOA may submit one nomination. Include a concise description of specific achievements and how they were accomplished and contributed to safety.

***Section E—Koren Kolligian, Jr., Trophy***

**15. Purpose.** This award recognizes outstanding airmanship by an aircrew member. The crewmember must show extraordinary skill, alertness, ingenuity, or proficiency in averting or minimizing the seriousness of a flight mishap.

**16. Eligibility.** Aircrew personnel of the Air Force

**17. Selection Criteria.** The Awards Board selects the aircrew member who most successfully coped with an in-flight emergency.

17.1. The emergency must have occurred in the award fiscal year.

17.2. The emergency must have resulted from any of these situations:

17.2.1. Mechanical difficulty while in flight or in an aircraft or with related equipment on the ground.

17.2.2. Personnel errors in the air or on the ground.

17.2.3. Environmental factors beyond the nominee's control.

17.3. Members who prevented a potential mishap that was caused by their own misdeeds, lack of judgment or foolhardy or excessive risk-taking are ineligible.

**18. Nomination Procedures.**

18.1. Each MAJCOM, DRU, and FOA may nominate only a single individual (i.e., no crew submissions) even if more than one member handled an emergency. An individual who has been involved in a mishap should not be submitted, unless the Air Force Chief of Safety has approved the MOFE and the individual was not identified as a causal factor. When a MOFE is not conducted, acceptance of the final message meets the criteria.

18.2. MAJCOMs, DRUs, and FOAs may nominate the same person for this award and the Aviation Well Done Award. However, MAJCOMs, DRUs, and FOAs must send a separate nomination for the Koren Kolligian, Jr., Trophy. Include:

18.2.1. The nominee's name, rank, duty assignment, organization, date of the event, and type of aircraft.

18.2.2. A description detailed enough to allow the Awards Board to evaluate accurately the incident's seriousness and how much corrective action the nominee took.

18.2.3. A final citation IAW paragraph 2.2.3.3, see Attachment 2 and Attachment 3.

**19. Presentation.**

19.1. The recipient receives the Koren Kolligian, Jr., Trophy at a ceremony presided over by the Air Force Chief of Staff. This ceremony, which includes a formal reception, takes place at the Pentagon annually between 1 March and 30 September during the fiscal year following the event being recognized. The Air Force Chief of Safety funds the recipient's travel and per diem to the presentation ceremony. Members of the Air Reserve Component selected as recipients are placed on active duty status for the day of the ceremony itself (one man-day is reimbursed by AF/SE to the member's owning unit).

19.2. The recipient's spouse, or a family member, may accompany the recipient and may travel at government expense contingent upon approval of the recipient's MAJCOM, DRU, or FOA CC. The recipient's MAJCOM, DRU, or FOA SE obtains MAJCOM, DRU, or FOA CC approval of spouse or family member travel and issuance of invitational travel orders. Per Diem is not authorized for anyone other than the recipient to travel to the presentation

ceremony. See AFI 36-2805, Special Trophies and Awards, paragraph 1.6 for additional information.

19.3. The trophy presented each year is provided by the family of Lt Koren Kolligian, Jr., members of which have sponsored this award and been present at each year's presentation since the inception of the award in 1958. A permanent display trophy is maintained at the Pentagon in honor of all recipients. The Koren Kolligian, Jr., Trophy holds an honored place in Air Force history and is an integral part of the Air Force Mishap Prevention Program. Accordingly, in the interest of the Air Force, an exception to policy (AFI 24-101, Passenger Movement, paragraph 1.2.2.) has been granted by the Chief of Staff for a maximum of seven representatives of the Kolligian family to travel at government expense aboard military or commercial aircraft to attend the presentation ceremony.

### ***Section F—Colombian Safety Award***

**20. Purpose.** This award recognizes military flight safety achievements for units as described below.

**21. Eligibility.**

21.1. Fighter, attack, bomber, and reconnaissance units below the numbered Air Force level whose primary mission is operational.

21.2. Composite wings with a mission of fighter, attack, bomber, or reconnaissance; however, each unit within the wing must meet the mishap eligibility requirements. A composite wing may not receive this award and the System of Cooperation Among the Air Forces of the Americas (SICOFAA) Flight Safety Award in the same fiscal year.

21.3. Squadrons and detachments must be organizationally and operationally distinct. They must also be geographically remote from the parent organization, per AFI 38-101, Air Force Organization. Credit any unit with own flying time.

21.4. Units that had a Class A or B flight mishap during the award year are usually ineligible. The MAJCOM, DRU, and FOA may nominate a unit that had no control over a mishap (i.e., FOD from a transient field, a defective part from the supply system, etc.) and that meets all other criteria, but must send a detailed explanation with the nomination.

21.4.1. In the case of Class A or B bird strikes, if the unit demonstrated reasonable care in the face of the bird threat, that unit may still be nominated. In this case, send a detailed explanation with the nomination.

**22. Selection Criteria.** The Awards Board considers:

22.1. Unusual hazards, environmental and occupational working conditions, and special exercises or deployments.

22.2. Outstanding accomplishments, including awards related to flight safety in the award year.

22.3. Technical order changes, hazard reports, product quality deficiency reports, and safety magazine articles.

22.4. Development of safety education and publicity material.

22.5. Material improvements, research, development, or test programs that contribute to flight safety.

22.6. Safety program management measured by higher headquarters inspections and management innovations.

22.7. Operational readiness and RM implementation and successes.

**23. Nomination Procedures.** MAJCOMs with fighter, attack, bomber, reconnaissance, or composite units may nominate one unit. Nominate a unit for one category only. Include a concise description of the unit's flight safety accomplishments, including types of aircraft flown, number of flying hours and sorties, and the tasks supporting the mission.

***Section G—System of Cooperation Among the Air Force of the Americas (SICOFAA) Flight Safety Award***

**24. Purpose.** This award promotes safety in the Western Hemisphere air forces by recognizing worldwide flight safety accomplishments of its military organizations.

**25. Eligibility.** Each country sets up its own eligibility and award criteria. This award recognizes military flight safety achievements for units as described below.

25.1. USAF units below the numbered Air Force level with one of these primary missions are eligible: defense, training, transport, refueling, rescue, warning/command and control, weather reconnaissance, or operations other than fighter, attack, bomber, or reconnaissance.

25.2. Composite wings with any of the missions in paragraph 25.1. are also eligible. However, each unit in the wing must meet mishap eligibility requirements. A composite wing will not receive this award and the Colombian Safety Award in the same fiscal year.

25.3. Squadrons and detachments must be organizationally and operationally distinct. They must also be geographically remote from the parent organization per AFI 38-101, Air Force Organization. Credit a unit with own flying time.

25.4. Units that have had a Class A or B aircraft mishap during the award year are usually ineligible. The MAJCOM, DRU, and FOA may nominate a unit that had no control over a mishap (i.e., FOD from a transient field, a defective part from the supply system, etc.) and that meets all other criteria, but must send a detailed explanation with the nomination.

25.4.1. In the case of Class A or B bird strikes, if the unit demonstrated reasonable care in the face of the bird threat, that unit may still be nominated. In this case, send a detailed explanation with the nomination.

**26. Selection Criteria.** The Awards Board considers:

26.1. Unusual hazards, environmental and occupational working conditions, and special exercises or deployments.

26.2. RM implementation and successes.

26.3. Operational readiness measured by higher headquarters inspections.

26.4. Technical order changes, hazard reports, product quality deficiency reports, and safety magazine articles submitted.



26.5. Safety education and publicity material.

26.6. Material improvements, research, development, or test programs that contribute to flight safety.

26.7. Outstanding accomplishments, including awards related to flight safety in the award year.

**27. Nomination Procedures.** The MAJCOM, DRU, and FOA may nominate one unit. Include a concise description of the unit's flight safety accomplishments, including type of aircraft, number of flying hours and sorties, and the tasks supporting the mission.

#### ***Section H—Colonel Will L. Tubbs Memorial Award for Ground Safety***

**28. Purpose.** This award recognizes the most effective MAJCOM, DRU, or FOA ground safety program.

**29. Eligibility.** MAJCOMs, DRUs, and FOAs are eligible for one of two awards given each year—Categories I and II:

29.1. Category I: MAJCOMs with more than 30,000 military and civilian personnel during the fiscal year.

29.2. Category II: MAJCOMs, DRUs, and FOAs with less than 30,000 personnel.

**30. Selection Criteria.** The Awards Board considers:

30.1. Reduction of military and civilian injuries and fatalities is the primary selection criteria.

30.2. Effective safety program management and innovations. Include unusual hazards, environmental and occupational working conditions, and special exercises or deployments.

30.3. Evaluation results.

30.4. Specific mishap prevention activities accomplished during the award year.

30.5. Implementation and status of RM concepts, applications and successes.

NOTE: Ground mishap prevention accomplishments spanning two or more years merit extra consideration.

**31. Nomination Procedures.** MAJCOMs, DRUs, and FOAs may submit one nomination for the appropriate category. Include a concise description of specific achievements and how they were accomplished and contributed to safety.

#### ***Section I—Air Force Chief of Safety Special Achievement Award***

**32. Purpose.** This award recognizes an individual or organization for outstanding safety contributions or achievements.

**33. Eligibility.**

33.1. MAJCOMs, DRUs, and FOAs and below organizations.

33.2. Officers (Colonels and below).

33.3. Enlisted personnel.

33.4. DAFC.

**34. Selection Criteria.** The Awards Board considers special accomplishments in all areas of mishap prevention. Some examples of actions worthy of consideration are as follows:

34.1. Safety investigation board member whose findings contribute to preventing future mishaps.

34.2. Unit or person who helped develop programs or concepts that significantly improve Air Force safety programs.

34.3. Research or design innovation or system safety management that contributes to the safety of developing weapons systems.

**35. Nomination Procedures.** MAJCOMs, DRUs, and FOAs may nominate one person or one unit. Include:

35.1. A concise description of specific achievements.

35.2. Name, rank, and organization.

35.3. A final citation IAW paragraph 2.2.3.3, see Attachment 2 and Attachment 3.

#### ***Section J—Safety Career Professional of the Year Award***

**36. Purpose.** This award recognizes an individual in the safety career field for outstanding contributions to the Air Force safety program.

**37. Eligibility.** Civilian (GS-018/803 occupational series) and enlisted (AFSC 1S0X1) safety career fields.

**38. Selection Criteria.** The Awards Board considers:

38.1. Duty performance level above the nominee's grade or rank.

38.2. Innovations the nominee developed that reduce mishaps, increase program effectiveness, or enhance the career field.

38.3. Incorporation of RM principles and techniques.

38.4. Other awards or recognition from the safety field not outlined in this instruction.

38.5. Participation in safety activities of agencies outside the Air Force.

38.6. Actions to involve local agencies in Air Force safety programs.

38.7. Contributions to safety publications.

**39. Nomination Procedures.** MAJCOMs, DRUs, and FOAs may submit one nomination. Include:

39.1. A concise description of specific contributions.

39.2. Name, rank, and organization.

39.3. A final citation IAW paragraph 2.2.3.3., see Attachment 2 and Attachment 3.

***Section K—Air Force Nuclear Surety Outstanding Achievement Award***

**40. Purpose.** This award recognizes an individual who has significantly contributed to nuclear surety.

**41. Eligibility.** Air Force military and civilian personnel.

**42. Selection Criteria.** The Awards Board selects an individual whose outstanding achievements or contributions enhance nuclear surety and reduce the likelihood of nuclear weapon or nuclear power system mishaps.

42.1. Weapon Systems. Accomplishments that affect:

42.1.1. Maintenance, handling, or loading quality.

42.1.2. Nuclear logistical movements.

42.1.3. Personnel Reliability Program.

42.1.4. Weapons security.

42.1.5. Technical orders.

42.1.6. Nuclear surety inspection.

42.1.7. Education and training.

42.1.8. Operational employment.

42.1.9. Mishap investigation, reports, and analysis.

42.2. Power Systems. Accomplishments that affect:

42.2.1. Operation and maintenance quality.

42.2.2. Security.

42.2.3. Education and training.

42.2.4. Nuclear reactor audits.

42.2.5. Incident investigation, reports, and analysis.

42.3. Incorporation of RM principles and techniques in paragraphs 42.1. and 42.2.

**43. Nomination Procedures.** The MAJCOM and FOA may submit one nomination. Include:

43.1. Name, rank, job title, organization, and a summary of assigned duties.

43.2. A concise description of how the nominee accomplished specific achievements that improved nuclear surety.

43.3. A final citation IAW paragraph 2.2.3.3., see Attachment 2 and Attachment 3.

***Section L—Air Force Explosives Safety Outstanding Achievement Award***

**44. Purpose.** This award recognizes an individual who has significantly contributed to explosives safety, including an individual assigned to a missile unit.

**45. Eligibility.** Air Force military and civilian personnel at all levels.

**46. Selection Criteria.** The Awards Board considers achievements or contributions that enhance explosives safety by reducing the likelihood of explosives mishaps. Accomplishments that affect:

- 46.1. Maintenance or handling.
- 46.2. Explosives site planning.
- 46.3. Reduction in explosives exemptions, waivers, and deviations.
- 46.4. Technical orders, local directives, etc.
- 46.5. Education and training.
- 46.6. Mishap investigation, reports, and analysis.
- 46.7. Mishap prevention or mitigation.
- 46.8. Incorporation of RM principles and techniques.

**47. Nomination Procedures.** MAJCOMs, DRUs, and FOAs may submit one nomination. Include:

- 47.1. Name, rank, job title, and organization.
- 47.2. A concise description of how the nominee accomplished specific achievements that improved explosives safety.
- 47.3. A final citation IAW paragraph 2.2.3.3.

***Section M—Air Force Chief of Safety Outstanding Achievement Award for Ground Safety***

**48. Purpose.** This award recognizes the most effective installation-level, FOA, and DRU ground safety programs.

**49. Eligibility.** Organizations: (1) Headquarters Air Force-level FOAs and DRUs that have an outstanding ground safety program and did not experience a Class A or B on-duty mishap. (2) Organizations at installation-level that have an outstanding ground safety program, which is staffed by qualified AFSC 1S0X1, GS-018/803 personnel, and did not experience a Class A or B on-duty mishap. Any Air Force installation-level organization may compete in one of Categories I-V (see Paragraphs 49.1 through 49.5. below). Headquarters Air Force-level FOAs and DRUs, other than USAFA, AFOTEC, and AFDW that have a formally established ground safety program that is administered for the commander by a designated agency safety representative compete in Category IV. (USAFA, AFOTEC, and AFDW compete for the Will L. Tubbs Memorial Award for Ground Safety.) NOTE: Organizations that experienced an off-duty Class A or B mishap are not disqualified from nomination. Organizations that experienced an on-duty Class A or B mishap that was the result of factors outside the organization's control are not disqualified from nomination. However, the nomination package must contain a statement of explanation regarding the mishap.

- 49.1. Category I: Large Operations/Industrial Organization. An organization (wing or wing equivalent or higher), that has a primary mission of producing, maintaining, or rehabilitating military systems and equipment, or has the complete operational control of the installation. This includes test centers and research and development organizations. This organization is the installation host unit.

49.2. Category II: Large/Composite Wing Organization. An organization that has three or more squadrons and 4,000 or more people assigned. This organization is the installation host unit.

49.3. Category III: Small Wing Organization. An organization that does not meet the Category I or II wing criteria. This organization must be the installation host unit.

49.4. Category IV: Associate/Tenant Organization, FOA or DRU. A squadron or higher organization, including headquarters Air Force-level FOAs and DRUs, at a location separate from the parent organization, and with a ground safety program independent of the host installation ground safety program. Note: USAFA, AFOTEC, and AFDW are not eligible for this award. They compete for the Colonel Will L. Tubbs Memorial Award for Ground Safety.

49.5. Category V: Geographically Separated Unit (GSU) Organization. An organizational element, from a detachment up to a group, geographically separated from its parent organization, which has a ground safety program independent of the host unit ground safety program. Note: GSU wings are considered in categories I-IV. Detachments, squadrons and groups co-located with their parent wing are part of the wing nomination.

**50. Selection Criteria.** The Award Board considers:

50.1. Organization ground safety performance records and achievements.

50.2. Complexity and types of mission tasks, including unusual hazards, environmental and occupational working conditions, and special exercises or deployments.

50.3. Outstanding feats, including awards received for accomplishments relating to personnel and material preservation in the period the nomination covers.

50.4. Educational and publicity material developed for Air Force or MAJCOM, DRU, and FOA publications.

50.5. Safety program management as measured by mishap experience and assessments of the unit by a higher organizational element.

50.6. Organization has a positive indicator for the metrics reflected in the USAF and USAF Safety Strategic Plans.

50.7. Efforts by the organization to further the integration and sustainment of RM.

**51. Nomination Procedures.** MAJCOMs, DRUs, and FOAs may submit one nomination per category. Include:

51.1. A concise description of specific achievements and how they were accomplished and contributed to safety.

51.2. A final citation IAW paragraph 2.2.3.3., see Attachment 2 and Attachment 3.

***Section N—Air Force Chief of Safety Aircrew of Distinction Award***

**52. Purpose.** This award recognizes at least two aircrew members up to an entire aircrew in averting or minimizing the seriousness of an aircraft emergency situation.

**53. Eligibility.** Aircrew or at least two individual members of an aircrew.

53.1. Aircrews or their individual members may not receive both this award and the Koren Kolligian, Jr., Trophy for the same event.

**54. Selection Criteria.** The Awards Board selects the aircrew or aircrew members that most successfully coped with an emergency situation.

54.1. The emergency must have occurred in the award fiscal year.

54.2. The emergency must have resulted from any of these situations:

54.2.1. Mechanical difficulty while in-flight or on the ground.

54.2.2. A significant in-flight incident that could have resulted in serious injury, loss of life or the aircraft. This category may include serious cargo mishaps such as fuel spills or shifting loads.

54.2.3. Environmental factors beyond the aircrew's control.

54.2.4. Non-aircrew personnel errors in the air or on the ground.

54.3. Each aircrew member nominated must have contributed to resolution of the emergency.

54.4. Aircrews who prevented a potential mishap that was caused by their own misdeeds, lack of judgment or foolhardy or excessive risk-taking are ineligible.

**55. Nomination Procedures.**

55.1. Each MAJCOM, DRU, and FOA may make one aircrew nomination or nominate at least two individuals of an aircrew. An individual who has been involved in a mishap should not be submitted, unless the Air Force Chief of Safety has approved the MOFE and the individual was not identified as a causal factor. When a MOFE is not conducted, acceptance of the final message meets the criteria. Include:

55.1.1. The aircrew's or aircrew individuals' organization and the name, rank, duty assignment, date of the event, and type of aircraft.

55.1.2. A description detailed enough for the Awards Board to evaluate the emergency and what corrective action each aircrew member took.

55.1.3. A final citation IAW paragraph 2.2.3.3., see Attachment 2 and Attachment 3.

***Section O—Air Force Chief of Safety Medical Achievement Award***

**56. Purpose.** This award recognizes an individual or team from the medical community for outstanding safety contributions or achievements.

**57. Eligibility.**

57.1. Any medical team at the Medical Wing or Group level assigned to a MAJCOM, AFDW, and USAFA. Squadron Medical Elements are eligible and considered part of the associated medical squadron and group for the purpose of this award.

57.2. An individual assigned to a medical unit as described above.

57.2.1. Medical officers (Colonel and below, any medical AFSC).

57.2.2. Medical enlisted personnel (any medical AFSC).

57.2.3. DAFC.

**58. Selection Criteria.** The Awards Board considers accomplishments benefiting safety, particularly in the area of human factors. Team submissions should emphasize multidisciplinary teams addressing safety issues covering a broad scope of the safety spectrum. Examples of contributions worthy of consideration:

58.1. Innovative and effective human factors identification and investigation programs.

58.2. Education, training and other effective human factors prevention programs.

58.3. Human factors research.

58.4. System designs benefiting safety.

58.5. Ergonomic, industrial hygiene and similar programs which target occupational health issues yet also benefit occupational safety will be considered.

**59. Nomination Procedures.** MAJCOMs and the USAFA may nominate either one person or one unit. Include:

59.1. A concise description of specific achievements and how they were accomplished and contributed to safety.

59.2. If an individual, name, rank or grade, duty title, and organization.

59.3. If a team award, include name, rank or grade, duty title, and organization of all the individuals who comprised the team.

59.4. A final citation IAW paragraph 2.2.3.3., see Attachment 2 and Attachment 3.

### ***Section P—Air Force Space Safety Outstanding Achievement Award***

**60. Purpose.** This award recognizes an individual who has significantly contributed to space safety including launch, orbital, and spaceport range safety.

**61. Eligibility.** Air Force military and civilian personnel.

**62. Selection Criteria.** The Awards Board selects an individual whose outstanding achievements, contributions, or leadership enhanced space safety and reduced the likelihood of launch, on-orbit, and spaceport mishaps, and serious space mission degradations. The award is available to all individuals who plan, acquire, operate, maintain, or monitor space systems.

62.1. Planning and Acquisition.

62.1.1. New technologies.

62.1.2. Process improvement.

62.1.3. Innovative strategies and techniques.

62.1.4. Materials, research, design, development, engineering, or test program improvement.

62.2. Launch Operations and Systems.

62.2.1. Maintenance, handling, or loading quality.

62.2.2. Personnel Reliability Program.

62.2.3. Space systems security.

62.2.4. Launch system safety.

62.2.5. Technical orders.

62.2.6. Education and training.

62.2.7. Operational employment.

62.2.8. Mission complexity.

62.2.9. Mishap investigation, reports, and analysis.

62.3. On-orbit operations and systems.

62.3.1. Space track.

62.3.2. Conjunction assessment.

62.3.3. Collision avoidance.

62.3.4. Directed energy.

62.3.5. Orbital debris minimization.

62.3.6. Space environment.

62.3.7. Human factors.

62.3.8. Operations and maintenance quality.

62.3.9. Security.

62.3.10. Education and training.

62.3.11. Mishap investigation, reports, and analysis.

62.3.12. Orbital system safety.

62.4. Spaceport range operations and systems.

62.4.1. Launch safety operations.

62.4.2. System safety.

62.4.3. Human factors

62.4.4. Procedure discipline.

62.4.5. Technical orders.

62.4.6. Education and training.

62.5. Incorporation of RM principles and techniques.



62.5.1. In the planning and acquisition of space capabilities and systems.

62.5.2. During launch, on-orbit, and range operations.

**63. Nomination Procedures.** MAJCOMs, DRUs, and FOAs may nominate one person. Include:

63.1. Name, rank or grade, job title, and organization.

63.2. A concise description of specific achievements that improved space safety.

63.3. A final citation IAW paragraph 2.2.3.3., see Attachment 2 and Attachment 3.

#### ***Section Q—Air Force Chief of Safety Space Team of Distinction Award***

**64. Purpose.** This award recognizes at least two space crewmembers up to an entire space team or crew that averted a mishap, minimized the seriousness of a space vehicle/craft emergency situation, or prevented serious space mission degradations. Submission implies that the team or crew performed beyond normal expectations of proficiency and/or performance.

**65. Eligibility.** Space teams/crews or at least two individual members of a space team/crew or space support team/crew.

**66. Selection Criteria.** The Awards Board selects the space team or space crewmembers that most successfully coped with an emergency situation. The award is available to crewmembers that operate, maintain, or monitor space systems. The emergency must have occurred in the fiscal year. Each space crewmember nominated must have directly contributed to problem resolution. Space teams/crews that prevented a potential mishap that was caused by their own misdeeds, lack of judgment, or excessive risk-taking are ineligible.

#### **67. Nomination Procedures.**

67.1. Each MAJCOM, DRU, and FOA may submit one space team or space crew nomination or nominate at least two individuals of a space team/crew. An individual who has been involved in a mishap should not be submitted, unless the Air Force Chief of Safety has approved the MOFE and the individual was not identified as a causal factor. When a MOFE is not conducted, acceptance of the final message meets the criteria. Include:

67.1.1. The space team/crew or individuals' organization to include the name, rank, duty title, type of space system, and date of event.

67.1.2. Nominations should include an action, result, and impact. A description detailed enough for the Awards Board to evaluate the emergency and what corrective action each team/crew member took.

67.1.3. A final citation IAW paragraph 2.2.3.3., see Attachment 2 and Attachment 3.

#### ***Section R—Air Force Directed Energy Weapons Safety Outstanding Achievement Award***

**68. Purpose.** This award recognizes an individual, or organization, or a team representing an organization that significantly contributed to Directed Energy Weapons safety.

#### **69. Eligibility.**

69.1. MAJCOMs, DRUs, and FOAs and subordinate organizations.

69.2. Officers (Colonels and below).

69.3. Enlisted personnel.

69.4. DAFC.

**70. Selection Criteria.** The Awards Board selects an individual or an organization whose outstanding achievements, contributions, or leadership enhanced directed energy weapons safety and reduced the likelihood of directed energy weapons mishaps and serious directed energy weapons mission degradations. This award is available to all individuals and organizations that plan, acquire, operate, maintain, or monitor directed energy weapons systems.

70.1. Planning and Acquisition.

70.1.1. New technologies.

70.1.2. Process improvement.

70.1.3. Innovative strategies and techniques.

70.1.4. Materials, research, design, development, engineering, or test program improvement.

70.2. Operations and Systems.

70.2.1. Maintenance, handling, or loading quality.

70.2.2. Human factors.

70.2.3. Operations and systems security.

70.2.4. Systems safety.

70.2.5. Technical orders.

70.2.6. Education and training.

70.2.7. Operational employment.

70.2.8. Mission complexity.

70.2.9. Mishap investigation, reports, and analysis.

70.2.10. Safety program.

70.3. Incorporation of RM principles and techniques.

70.3.1. In the planning and acquisition of directed energy weapons capabilities and systems.

70.3.2. In the operations and maintenance of directed energy weapons.

## **71. Nomination Procedures.**

71.1. MAJCOMs, DRUs, and FOAs may nominate themselves, a subordinate organization, or an individual. Include:

71.1.1. If an individual-name, rank or grade, job title, and organization.

71.1.2. A concise description of specific achievements that improved directed energy weapons safety.

71.1.3. A final citation IAW paragraph 2.2.3.3., see Attachment 2 and Attachment 3.

### ***Section S—Flight Safety Plaques***

**72. Purpose.** These awards recognize Air Force organizations below numbered Air Force level for outstanding achievement in or contribution to flight safety.

**73. Eligibility.**

73.1. All flying wings and groups.

73.1.1. Including squadrons or detachments organizationally and operationally distinct, and geographically remote from the parent organization per AFI 38-101. Credit each unit with own flying time.

73.1.2. An individual flying squadron without a Class A or B mishap may submit a nomination even though the parent wing or group cannot submit due to a Class A or B mishap in another squadron. Credit each unit with own flying time.

73.2. Units that had a Class A or B mishap in the award year are usually ineligible. However, the MAJCOM, DRU, and FOA may nominate a unit that had no control over a mishap (i.e., FOD from a transient field, a defective part from the supply system, etc.) and meets all other criteria, but must send a detailed explanation with the nomination.

73.2.1. In the case of Class A or B bird strikes, if the unit demonstrated reasonable care in the face of the bird threat, that unit may still be nominated. In this case, send a detailed explanation with the nomination.

**4. Selection Criteria.** Awards Board consideration includes, but is not limited to, any of the applicable—wing, group, squadron, or detachment, see paragraphs 73.1. through 73.2. Selections are also based on each MAJCOM's, DRU's, and FOA's allotment and the command priority preference list. The MAJCOM, DRU, and FOA allotment depends on percentages of the total USAF flying hours flown.

74.1. Unit achievements and contributions to flight safety.

74.2. Unit flight education/mishap prevention programs in all facets of the flying operation.

74.3. The complexity and types of aircraft and operations supporting the mission.

74.4. Bird/Wildlife Aircraft Strike Hazard (BASH) program (including level of threat and monitoring and mitigation efforts).

74.5. Midair Collision Avoidance (MACA) program, including involvement of the off-base flying community.

74.6. Incorporation and integration of RM principles and techniques.

74.7. Unusual hazards or environmental working conditions, including Ops Tempo—deployments, exercises, inspections, etc.

74.8. Higher headquarters inspections.

74.9. Submission of material, technical data, or flight manual deficiencies.

**75. Nomination Procedures.** Units nominate themselves. MAJCOMs, DRUs, and FOAs verify the information, select recommended units, prioritize the selected units, and send a prioritized list and each unit's nomination. Include:

75.1. Name of unit.

75.2. Location of nominated unit and parent unit.

75.3. Diversity of aircraft. List each type and model of aircraft the unit flies.

75.4. Flying hours by aircraft type.

75.5. Date of last Class A or B mishap, with detailed explanation of any A or B mishaps in this award period (see paragraphs 73.2. and 73.2.1.).

75.6. A concise description of the unit's flight safety achievements in the award period (reference paragraph 74., Selection Criteria, subparagraphs).

### ***Section T—Missile Safety Plaques***

**76. Purpose.** These awards recognize organizations below MAJCOM and FOA level for outstanding achievement and contribution to missile safety.

**77. Eligibility.** Units that had a Class A or B missile mishap in the award year due to personnel error are usually ineligible. The MAJCOM and FOA may nominate a unit that had no control over a mishap and meets all other criteria. Eligible organizations:

77.1. Category I: FOAs, wings, groups, or separate operating squadrons or detachments that own, use, or maintain air-launched missiles. Missile support organizations that help air-launched missile safety through research, design, development, material engineering, range safety, or launch support.

77.2. Category II: FOAs, wings, groups, or separate operating squadrons or detachments that own, use, launch, or maintain ground-launched missiles. Missile support organizations that help ground-launched missile safety through research, design, development, material engineering, range safety, or launch support.

**78. Selection Criteria.** The Awards Board considers significant improvements in any of the following based on RM principles or risk-based assessments:

78.1. Unit achievements and contributions to missile safety and mishap prevention, including RM implementation and successes.

78.2. The complexity and types of missiles and the tasks supporting the mission.

78.3. Unusual hazards, environmental and occupational working conditions, and operational and deployment settings.

78.4. Outstanding accomplishments, including awards related to missile safety in the nomination period.

78.5. Technical order changes, hazard reports, product quality deficiency reports submitted.

78.6. Safety education and publicity material for Air Force or command safety publications.

78.7. Material improvements, research, development, or test programs that contribute to missile safety.

78.8. Safety program management measured by mishap experience and higher headquarters inspections.

**79. Nomination Procedures.** MAJCOMs and FOAs send recommended nominations with a prioritized list of nominated units. Include unit name, nomination category, and location.

#### *Section U—Explosives Safety Plaques*

**80. Purpose.** These awards recognize organizations below MAJCOM, DRU, and FOA level for outstanding achievement in or contribution to explosives safety.

**81. Eligibility.** Units whose personnel error caused a Class A or B explosives mishap in the award year are usually ineligible. The MAJCOM, DRU, and FOA may nominate a unit that had no control over a mishap and meets all other criteria.

81.1. Category I: Centers, wings, groups, separate operating squadrons or detachments, or comparable organizations actively engaged in explosives operations.

81.2. Category II: Organizations that contribute to explosives safety through research, design, test and evaluation, logistics, or training.

**82. Selection Criteria.** The Awards Board considers significant improvements in any of the following based on RM principles or risk-based assessments:

82.1. Achievements and contributions to prevent mishaps involving explosives, including RM implementation and successes.

82.2. Complexity and types of munitions and tasks supporting the mission.

82.3. Unusual hazards, environmental and occupational working conditions, and special exercises or deployments.

82.4. Outstanding feats, including awards received for accomplishments relating to explosives safety in the period the nomination covers.

82.5. Technical order changes, hazard reports, product quality deficiency reports submitted.

82.6. Operational procedures setup.

82.7. Educational and publicity material developed for Air Force or command publications.

82.8. Material improvements, research, development, and testing that contribute to explosives safety programs.

82.9. Safety program management, measured by mishap experience and inspections.

82.10. Other information about explosives safety.

**83. Nomination Procedures.** The MAJCOM, DRU, and FOA may nominate organizations in each eligible category, with a prioritized list of nominated organizations for each category. Include unit name, nomination category, and location.

### *Section V—Space Safety Plaques*

**84. Purpose.** These awards recognize organizations below the MAJCOM level for outstanding achievement in or contribution to space safety. Submission implies that the organization performed beyond normal expectations of proficiency and/or performance.

**85. Eligibility.** Units that manufacture, provide launch and range operations and maintenance, command, control, or surveillance of space assets and capabilities. This excludes: Units that had a Class A or B space mishap due to personnel or internal process error are ineligible. (A unit that had no control over a mishap IS NOT excluded.) Recognition will be based on unit size in three categories:

85.1. Category I: Large Organization. A large organization that has over 300 members assigned.

85.2. Category II: Medium Organization. A medium organization that has 100 to 300 members assigned.

85.3. Category III: Small Organization. A small organization that has less than 100 members assigned.

**86. Selection Criteria.** The Awards Board considers complexity and types of equipment and analysis used, unusual hazards or environmental and occupational working conditions, outstanding accomplishments and awards related to space safety during the nomination period, software changes or improvements, educational safety, training, publicity material or procedures that contribute to space safety, safety program management measured by mishap experience and inspections, policies, programs, or procedures that reduce space mishap risk, and research, design, development, engineering, and logistics that contribute to space safety.

**87. Nomination Procedures.** The MAJCOM sends recommended nominations with a prioritized list of nominated units. Include:

87.1. Unit name and location.

87.2. The headers on the AF IMT 1206 will include:

87.2.1. Unit contributions to space safety (Three areas: Launch, Orbital, and System Safety).

87.2.2. Incorporation of Risk Management principles and techniques.

87.2.3. Quality and timeliness of space mishap investigations, reports, and analysis.

### *Section W—Nuclear Surety Plaques*

**88. Purpose.** These awards recognize organizations below MAJCOM and FOA level for outstanding achievements or contributions to the Air Force nuclear weapon system and nuclear power system programs.

**89. Eligibility.** Any Air Force organization with a nuclear-related mission may compete in one category.

89.1. Category I: Wings, groups, squadrons, detachments, or comparable organizations that handle, mate or demate, maintain, load or unload, employ, launch, or store nuclear weapons.

89.2. Category II: Organizations responsible for nuclear weapon research, design, or development or organizations with engineering, logistical airlift, training, or contingency missions that involve nuclear weapons or nuclear components.

89.3. Category III: Wings, groups, squadrons, detachments, or comparable organizations that design, construct, test, maintain, or operate nuclear reactor facilities.

**90. Selection Criteria.** The Awards Board considers significant improvements in any of the following based on RM principles or risk-based assessments:

90.1. Unit nuclear surety performance records and achievements.

90.2. The complexity and types of support tasks the mission requires.

90.3. Results of nuclear surety inspections by higher headquarters. (A less than satisfactory rating during the award period disqualifies the unit.)

90.4. Policies, programs, or procedures that reduce the possibility of a nuclear mishap or improve operational or maintenance effectiveness.

90.5. Quality of nuclear mishap investigation, reports, and analysis.

90.6. Nuclear logistical movements.

90.7. Research, design, development, engineering, logistics, transportation, and material that contribute to nuclear surety.

90.8. Improvements to loading procedures and maintenance tasks.

90.9. Management of the unit's nuclear surety program.

90.10. Demonstrated ability to act appropriately during an actual incident.

90.11. Security program management that includes proficient security forces, security planning, upgrades programs, and entry control procedures.

**91. Nominating Procedures.** Units nominate themselves to their MAJCOM or FOA. If more than one unit nominates itself, the MAJCOM or FOA validates the information, selects and prioritizes units, and sends a prioritized list with:

91.1. Unit name and nomination category (I, II, or III).

91.2. A concise description of significant achievements based on the selection criteria in paragraph 90. and the impact on nuclear surety.

### ***Section X—Air Force Chief of Safety Aviation Maintenance Safety Award***

**92. Purpose.** This award recognizes the individual or team who significantly contributed to aviation maintenance safety.

**93. Eligibility.** Air Force military and civilian personnel who, directly or indirectly, support aircraft sortie generation. Nominees must possess a record of violation-free performance through quality assurance and/or organizational safety office.

**94. Selection Criteria.** The Awards Board considers:

94.1. Effective Maintenance Resource Management (MRM) concepts, applications and successes.

94.2. Incorporation of RM principles and techniques.

94.3. Credible technical order changes, hazard reports, product quality deficiency reports, or material improvements that contribute to aviation maintenance safety and/or safety of flight.

94.4. Development or improvement of a program, process or mechanism that significantly contributed to aviation maintenance safety and/or safety of flight

**95. Nomination Procedures.** Each MAJCOM, DRU, and FOA may nominate one individual or team. An individual who has been involved in a mishap should not be submitted, unless the Air Force Chief of Safety has approved the MOFE and the individual was not identified as a causal factor. When a MOFE is not conducted, acceptance of the final message meets the criteria. Include:

95.1. Name, rank or grade, duty title, and organization.

95.2. If a team award, include name, rank or grade, duty title, and organization of all the individuals who comprised the team.

95.3. A description detailed enough for the awards board to evaluate impact of the individual or team's actions.

95.4. Include a final citation IAW paragraph 2.2.3.3., see Attachment 2 and Attachment 3.

#### ***Section Y—Air Force Chief of Safety Cyber Safety Award***

**96. Purpose.** This award recognizes an individual or team that significantly contributed to cyber safety.

**97. Eligibility.** Air Force military and civilian personnel who, directly or indirectly, support cyber operations.

**98. Selection Criteria.** The Awards Board considers:

98.1. Effective Cyber Resource Management concepts, applications, and successes.

98.2. Incorporation of RM principles and techniques.

98.3. Developed or improved a program, process, or mechanism that significantly contributed to cyber safety and/or surety of a system.

**99. Nomination Procedures.** Each MAJCOM, DRU, and FOA may nominate one individual or team.

99.1. Name, rank or grade, duty title, and organization.

99.2. A description detailed enough for the Awards board to evaluate impact of the individual or team's actions.

99.3. Include a final citation IAW paragraph 2.2.3.3. , see Attachment 2 and Attachment 3.



### *Section Z—Aero Club Safety Certificates*

**100. Purpose.** Safety certificates promote aviation safety and award the Air Force Aero Clubs for flight safety achievements.

**101. Eligibility.** All Air Force Aero Clubs listed in the USAF Aero Club Directory that HQ AFSVA/SVP compiles and maintains are eligible.

101.1. Clubs that had a Class A or B mishap in the award year are usually ineligible. However, the MAJCOM, DRU, and FOA may nominate a club that had no control over a mishap (i.e., FOD from a transient field, a defective part from the supply system, etc.) and meets all other criteria, but must send a detailed explanation with the nomination.

101.1.1. In the case of Class A or B bird strikes, if the club demonstrated reasonable care in the face of the bird threat, that club may still be nominated. In this case, send a detailed explanation with the nomination.

101.2. Consideration must be given to the Aero Club's incorporation of RM principles and techniques.

### **102. Nomination Procedures.**

102.1. Aero Club safety officers, together with the wing or base safety officer, advise the MAJCOM, DRU, or FOA through command channels of a club's eligibility.

102.2. MAJCOMs, DRUs, and FOAs verify the data and satisfactory safety program management, and forward approved nominations.

102.3. A brief summary of the club's safety accomplishments. Include:

102.3.1. Name of club.

102.3.2. Location of club and parent command.

102.3.3. Diversity of aircraft. List each type and model of aircraft the club flies.

102.3.4. Date of last Class A or B mishap.

102.3.5. A concise description of the club's flight safety achievements during the award period, including RM implementation and successes and higher headquarters inspections.

### *Section AA—Aviation Safety Well Done Award*

**103. Purpose.** This award recognizes personnel whose outstanding airmanship or support to aircrew prevented, or reduced the impact of, a serious flight mishap. In special cases, this award may be given to an individual(s) whose contribution significantly impacted the safety of the USAF aviation community.

**104. Eligibility.** Pilots, other aircrew members, and personnel who support flight operations directly, or indirectly (Colonel and below, enlisted personnel, and DAFC).

**105. Selection Criteria.** Examples of actions worthy of consideration:

105.1. Demonstrated skill or ingenuity that prevented or reduced loss of life, injury to personnel, or aircraft or other property damage.

105.2. The skill or ingenuity must be above that expected of personnel with like training and experience in a like situation.

105.3. Error or neglect disqualifies the nominee; even though the nominee's later actions satisfy other criteria.

105.4. Development and implementation of a special program or course that improves the effectiveness of aviation operations.

105.5. Development of an innovative aviation safety program or specific aviation mishap prevention activity that was adapted for use at wing level or higher.

**106. Nomination Procedures.** Any person, other than the nominee, who knows about an individual's action, may send a nomination to the MAJCOM, DRU, or FOA safety office; an Air Staff individual's nomination may be submitted to their appropriate Air Staff office. An individual who has been involved in a mishap should not be submitted, unless the Air Force Chief of Safety has approved the MOFE and the individual was not identified as a causal factor. When a MOFE is not conducted, acceptance of the final message meets the criteria. Include:

106.1. Nominee's name, rank, duty or job title, organization, type of aircraft, and date of event (if applicable to nomination).

106.2. Provide an unclassified description of the event that prompted the nomination IAW paragraph 2.2.4.2. If the nomination is for a specific incident, information must be provided that specifically and factually tells how serious the incident was and how nominee took action. If the nomination is for a particular contribution to aviation safety, provide enough information to detail the what, when, where, and how of the contribution.

106.3. If there are multiple nominations, information must be provided for each nominee stating what that particular individual did to prevent the mishap, or what significant safety contribution was made to the USAF aviation community.

106.4. A photograph showing the nominee or nominees clearly. As this award is published in Flying Safety magazine, an 8 x 10 inch glossy is preferred or a digital image not smaller than 5 x 7 inches at a resolution of at least 300 ppi. It may be a photograph taken either beside the aircraft or in the work environment. If sending an 8 x 10 glossy, do not staple the photograph to accompanying document.

106.5. The MAJCOM, DRU, or FOA safety office, and an Air Staff individual's appropriate Air Staff office, reviews and endorses the nomination before forwarding it to HQ AFSC/SEA.

106.6. HQ AFSC/SEA must receive nominations within six months after the event or after the action was accomplished.

106.7. A final citation IAW paragraph 2.2.3.3., see Attachment 2 and Attachment 3.

#### ***Section AB—Ground/Weapons Safety Well Done Award***

**107. Purpose.** This award recognizes non-safety personnel who make a significant contribution that affects overall mishap prevention activities toward ground/weapons safety.

**108. Eligibility.**

- 108.1. Officers (Colonel and below).
- 108.2. Enlisted personnel.
- 108.3. DAFC.

**109. Selection Criteria.** Examples of actions worthy of consideration:

- 109.1. Development and implementation of a special program or course that improves ground/weapons and/or air operational effectiveness.
- 109.2. Demonstrated skill or ingenuity that prevented or reduced loss of life, injury to personnel, or Air Force property damage.
- 109.3. Developed an innovative safety program or specific mishap prevention activity that was adapted for use at wing level or higher.
- 109.4. Provided a significant specific contribution to the resolution of an unusual or difficult safety hazard or working condition.
- 109.5. Any other significant specific contribution to ground/weapons safety.

**110. Nomination Procedures.** Any person, other than the nominee, who knows about an individual's specific contribution, may submit a nomination to the MAJCOM, DRU, or FOA safety office; an Air Staff individual's nomination may be submitted to their appropriate Air Staff office. An individual who has been involved in a mishap should not be submitted, unless the Air Force Chief of Safety has approved the MOFE and the individual was not identified as a causal factor. When a MOFE is not conducted, acceptance of the final message meets the criteria. Include:

- 110.1. Nominee's name, rank or grade, duty or job title, and organization.
- 110.2. Provide an unclassified description of the action that prompted the nomination IAW paragraph 2.2.4.2.
- 110.3. A photograph showing the nominee clearly. As this award is published in Wingman magazine, an 8 x 10 inch glossy is preferred or a digital image not smaller than 5 x 7 inches at a resolution of at least 300 ppi. If sending an 8 x 10 glossy, do not staple the photograph to accompanying document.
- 110.4. The MAJCOM, DRU, or FOA safety office, and an Air Staff individual's appropriate Air Staff office, reviews and endorses the nomination before forwarding to HQ AFSC/SEA.
- 110.5. HQ AFSC/SEA must receive nomination within six months after the action was accomplished.
- 110.6. A final citation IAW paragraph 2.2.3.3. see Attachment 2 and Attachment 3.

***Section AC—Air Force Safety Hall of Fame Award***

**111. Purpose.** This award recognizes individuals who have made singularly unique contributions to safety in general and the USAF Mishap Prevention Program in particular. These contributions made over an extended period of time should result in enduring and significant improvements in safety. These achievements will demonstrably enhance the Air Force's mishap

prevention program as sustained superior safety performance, both now and in the future. The performance and contributions of the nominee should be generally recognized by his or her peers as being of unequaled excellence. As a consequence of these standards, this award is infrequently conferred.

**112. Eligibility.** This award is intended for Air Force military or civilian personnel.

**113. Selection Criteria.** The Awards Board considers:

113.1. MAJCOM, DRU, and FOA nominations.

113.2. Persons whose contributions to Air Force safety and mishap prevention are of an unprecedented and enduring significance. NOTE: The Awards Board expeditiously reviews the nominations on an ad hoc, case-by-case basis.

**114. Nomination Procedures and Presentation.** The nomination package will consist of:

114.1. A cover letter to the Air Force Chief of Safety nominating the individual, with rank or grade, title, and organization.

114.2. Justification must be clear and concise, with sufficient information to explain the nature and results of the individual's achievements. The achievements must have significantly improved Air Force safety by reducing mishaps, improved safety policies, guidance or procedures. The justification must also demonstrate that the individual's initiative(s) or process improvements accomplished were above and beyond the scope of his or her normal position duties.

114.3. Submit nominations IAW paragraph 2.2.4.2. Include a current 5 x 7-inch professional (service dress/business suit) color photograph of the nominee (use American Flag as backdrop). This photograph will be used for display should the nomination be approved.

114.4. Presentation: The nominating official will be notified of the results. An appropriate award commemorating the individual's induction will be sent to the nominating official for presentation. The inductee's name will be inscribed into a permanent register on display at the Air Force Safety Center.

#### ***Section AD—Ground Safety Plaques***

**115. Purpose.** These awards recognize organizations below MAJCOM, DRU, and FOA level for outstanding achievement in, or contribution to, ground safety.

**116. Eligibility.** Units with a Class A or B ground on-duty mishap in the award year are usually ineligible. The MAJCOM, DRU, and FOA may nominate a unit that had no control over a mishap and meets all other criteria, but must send a detailed explanation with the nomination.

**117. Selection Criteria.** The Awards Board considers:

117.1. Achievements and contributions on- and off-duty mishap prevention.

117.2. Specific unit mishap prevention programs, events, local partnerships, and other activities accomplished during the award year.

117.3. Safety innovations and participation in research, development, and testing that leads to safety innovations and/or positive contributions to a unit ground safety programs.

117.4. Demonstrated successful leadership to, and management of the unit's ground safety programs, to on- and off-duty mishap prevention.

117.5. Quality and effectiveness of unit trend analysis, investigation reports, evaluations, and other mishap prevention reports and publications.

117.6. Significant reductions of on- and off-duty mishaps/rates over the previous fiscal year.

117.7. Significant improvements in safety processes leading to reducing injuries and property damage.

**118. Nominating Procedures.** Units self-nominate to their MAJCOM, FOA or DRU. If more than one unit self-nominates, the MAJCOM, FOA or DRU validates the information, selects and prioritizes units, and sends a prioritized list to the Awards Program Manager with POC, unit name, and location.

#### *Section AE—On-the-Spot Recognition and Appreciation Awards*

**119. Purpose.** The Air Force Chief of Safety/Safety Center Commander and the Air Force Safety Center Executive Director may purchase organizational coins with appropriated funds. This program is intended to provide the Air Force Chief of Safety/Commander and the Executive Director with an official but informal means to show special recognition of, and appreciation for, a job well done.

**120. Eligibility.** These coins may be presented to military and appropriated fund civilian personnel who, by their dedicated individual or team effort, have contributed to the effectiveness and efficiency of the Air Force and Air Force Safety.

**121. Recognition.** Coins can be utilized as a substitute for a plaque or recognition item, but cannot be used with another appropriated fund purchased recognition item. This program will comply with AFI 36-2805, Special Trophies and Awards, particularly paragraphs 1.4. and 1.7. and AFI 65-601, Volume 1, Budget Guidance and Procedures.

#### **122. Organizational Coins.**

122.1. May be used for on-the-spot recognition of personal efforts associated with an actual achievement to improve a particular program, function, or mission.

122.2. May be presented to military members reenlisting.

122.3. Must be stored and accounted for separately from coins purchased with any other funds.

122.4. May be awarded to civilian employees and should be annotated in the employee's personnel folder.

122.5. Are not intended to be used for mementos, commemorative or personal gifts, morale building, or to recognize permanent change of station, retirements, and similar occasions. Note: These limitations do not apply if coins are donated by a private organization or purchased by the Commander or Executive Director with his or her personal funds.

122.6. Cannot be used as tokens of appreciation for government officials, foreign officials, or non-federal personnel in recognition of general support or improved community relations. (These limitations do not apply if coins are donated by a private organization or purchased by

the Commander or the Executive Director with his or her personal funds.) Note: Coins for such officials, unless DoD contractors, may be purchased with official representation funds for situations covered by AFI 65-603, Official Representation Funds-Guidance and Procedures.

122.7. Will not be awarded to contractor personnel under any type of funding (see AFI 36-1004, The Air Force Civilian Recognition Program, paragraph 2.8.5.1.)

#### ***Section AF—National Safety Council (NSC) Awards***

**123. Purpose.** Three plaques and an engraved letter from the President of the NSC recognize mishap reduction in ground safety. Air Force organizations below MAJCOM, DRU, and FOA level that significantly reduce ground mishaps may be considered for: Award of Honor; Award of Merit; Award of Commendation, and President's Award Letter.

**124. Please contact the NSC at [customerservice@nsc.org](mailto:customerservice@nsc.org)** for more information.

#### **125. Forms Adopted.**

AF IMT 847, *Recommendation for Change of Publication*

AF IMT 1206, *Nomination for Award*

DARRELL D. JONES, Lt General, USAF  
DCS, Manpower, Personnel and Services

**Attachment 1****GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION*****References***

AFPD36-28, Awards and Decorations Programs, 1 August 1997  
AFI24-101, Passenger Movement, 27 October 2004  
AFI31-401, Information Security Program Management, 1 November 2005  
AFI33-360, Publications and Forms Management, 18 May 2006  
AFI36-2805, Special Trophies and Awards, 29 June 2001  
AFI36-1004, The Air Force Civilian Recognition Program, 3 December 2009  
AFI38-101, Air Force Organization, C.2, 4 April 2006  
AFI65-601V1, Budget Guidance and Procedures, 3 March 2005  
AFI65-603, Official Representation Funds-Guidance and Procedures, 17 February 2004  
AFMAN33-363, Management of Records, 1 March 2008

***Abbreviations and Acronyms***

**A3O**—Current Operations  
**AF**—Air Force (as used on forms)  
**AFI**—Air Force Instruction  
**AFDW**—Air Force District of Washington  
**AFOTEC**—Air Force Operational Test and Evaluation Center  
**AFRC**—Air Force Reserve Command  
**ANG**—Air National Guard  
**Awards Board**—Air Force Safety Awards Board  
**BASH**—Bird/Wildlife Aircraft Strike Hazard  
**DAF**—Department of the Air Force  
**DAFC**—Department of the Air Force Civilian  
**DOD**—Department of Defense  
**DOS**—Date of Separation  
**DRU**—Direct Reporting Unit  
**FOA**—Field Operating Agency  
**FOD**—Foreign Object Damage  
**GSU**—Geographically Separated Unit  
**HQ AFIA**—Headquarters Air Force Inspection Agency

**HQ AFSC**—Headquarters Air Force Safety Center

**HQ AFSC/SEA**—Headquarters Air Force Safety Center, Analyses & Integration Division

**HQ AFSVA/SVP**—Headquarters Air Force Service Agency

**HQ USAF/A3O**—Current Operations

**HQ USAF/A4L**—Directorate of Logistics

**HQ USAF/SE**—Headquarters Air Force Chief of Safety

**MAJCOM**—Major Command

**MOFE**—Memorandum of Final Evaluation

**NSC**—National Safety Council

**RM**—Risk Management

**SAF/PA**—Secretary of the Air Force Office of Public Affairs

**SICOFAA**—System of Cooperation Among the Air Forces of the Americas

**USAF**—United States Air Force

**USAFA**—United States Air Force Academy



## Attachment 2

## SAMPLE CITATION

A2.1. This Attachment contains example of an Air Force safety award group citation.

Figure A2.1. Sample Citation.



# DEPARTMENT OF THE AIR FORCE

## CITATION TO ACCOMPANY

THE FY08 AIR FORCE CHIEF OF SAFETY AIRCREW OF DISTINCTION AWARD

TO

AIRCREW OF GLIDE 51

The Air Force Chief of Safety Aircrew of Distinction Award is presented to Captain [REDACTED], Captain [REDACTED], Staff Sergeant [REDACTED], Senior Airman [REDACTED], and Senior Airman [REDACTED] in recognition of outstanding achievements in aircrew safety and discipline as members of the aircrew of Glide 51, 43d Airlift Wing, Pope Air Force Base, North Carolina. On 27 June 2008, while conducting an Operation IRAQI FREEDOM mission, the aircrew of Glide 51 reacted to an enemy air-to-ground missile threat detected by the aircraft's defensive system shortly after takeoff from Baghdad, Iraq. During subsequent recovery from this maneuver, Glide 51 suffered a catastrophic loss of power on three of the four engines as the result of an electrical system malfunction. With less than 1,000 feet of altitude, rapidly diminishing airspeed and no time for an emergency return, the crew rapidly assessed their options and elected to land the aircraft in a nearby open field. While the loadmasters quickly prepared the passengers, the pilots expertly maneuvered Glide 51 into a wings-level attitude, and lowered the gear and flaps in preparation for the emergency landing. Upon impact the gear collapsed and floor buckled, but the pilots successfully maintained control of the aircraft throughout its 700-yard belly skid across the dirt field. Once stopped, the aircrew's superior training and outstanding crew coordination led to the safe and timely egress of all 32 passengers without a single injury. The professionalism displayed by the aircrew of Glide 51 reflects great credit upon themselves, Air Mobility Command, and the United States Air Force.

  
 FREDERICK F. ROGGERO  
 Major General, USAF  
 Chief of Safety

## Attachment 3

## SAMPLE CITATION

A3.1. This Attachment contains example of an Air Force safety award individual citation.

Figure A3.1. Sample Citation.



# DEPARTMENT OF THE AIR FORCE

CITATION TO ACCOMPANY THE AWARD OF

THE FY08 CHIEF OF STAFF INDIVIDUAL SAFETY AWARD

TO

LIEUTENANT COLONEL [REDACTED]

Lieutenant Colonel [REDACTED] distinguished himself by outstanding service to the United States Air Force as Chief of Safety, 162d Fighter Wing, Air National Guard, Tucson, Arizona, from 1 October 2007 to 30 September 2008. Colonel [REDACTED] tireless efforts to improve safety resulted in the creation of Maintenance Resource Management, an unequalled success story in reducing human error in maintenance. He personally trained over 18,000 Air Force maintenance personnel in all aspects of Maintenance Resource Management. Colonel [REDACTED] also designed and authored the train-the-trainer syllabus for standardized courseware and to date, 210 instructors have been trained. Furthermore, the program was adopted throughout the Air Force, incorporated into Air Force Instruction 21-101, *Aircraft and Equipment Maintenance and Management*, became an integral part of the human factors training for the Voluntary Protection Program, and is expanding to the Army and Navy as a benchmark program. Colonel [REDACTED] outstanding leadership, initiative, and dedication serves as a model for the entire Air Force. The distinctive accomplishments of Colonel [REDACTED] reflect great credit upon himself and the United States Air Force.

*N. A. Schwartz*  
NORTON A. SCHWARTZ  
General, USAF  
Chief of Staff

## Attachment 4

## AWARDS BOARD PROCESS

**A4.1.** This Attachment contains the process to select and approve the Annual Air Force Safety Awards.

**Figure A4.1. Awards Board Process.**

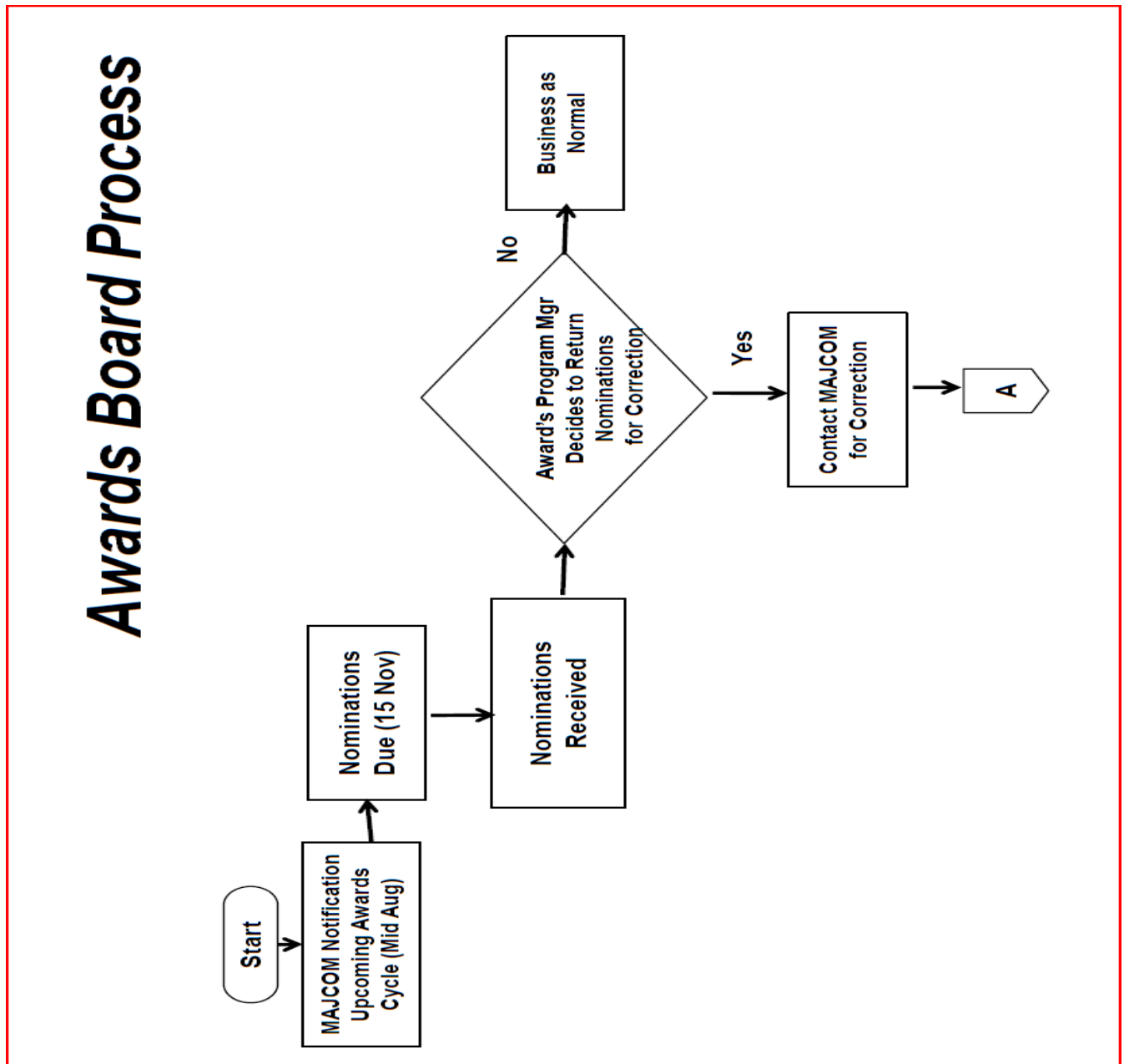


Figure A4.2. Awards Board Process.

